



Cavern City Renaissance Festival Vendor Application

<https://caverncityrenfest.com/>

<https://www.facebook.com/CavernCityRenFest>

vendors@caverncityrenfest.com

Cavern City Events LLC

Event Dates

Day 1: Friday, September 26th 2025 (4:00pm – 8:00pm)

Day 2: Saturday, September 27th 2025 (10:00am – 8:00pm)

This is a rain or shine event

Location

Carlsbad Beach Park, 708 Park Dr. Carlsbad, NM 88220

Setup Time

Friday, September 26th, 8:00am – 3:00pm

Saturday, September 27th, 6:00am – 9:00am

Vehicles are strictly prohibited on festival grounds outside of designated setup times until after the conclusion of the festival.

Points of Interest

- Vendors who fit the theme of the festival and those with handmade items will be prioritized.
- All applicants will be notified of acceptance, denial, or requests for information via email.
- Tent, tables, chairs, and decorations are the responsibility of the exhibitor.
- Expected festival attendance is 6,000.
- Payment methods will be provided upon acceptance. Payment due within 30 days of acceptance.
- Vendor fees are nonrefundable after September 1st and cover the entire event.

Application

To maximize vendor layout efficiency and exhibit advertisement, please fill out the below information. If desired, include photos of your wares, booth setups, etc. for us to add to our website and social media. Submission of this information can be done via email.

vendors@caverncityrenfest.com

Licensing

It is a legal requirement stipulated by the State of New Mexico and Carlsbad local government that a vendor attending a special event must have an active Carlsbad, NM Business Registration. Temporary business licenses for this event are available at the City of Carlsbad Licensing and Permits Department for \$10. All questions are to be addressed to Judith Webster, secretary for the Business Registration and Special Permit department: Vtornelas@cityofcarlsbadnm.com 575-885-1185. By attending the festival as a vendor, you acknowledge that you are liable for your own business's necessary licenses and registrations.



Cavern City Renaissance Festival Vendor Application

<https://caverncityrenfest.com/>

<https://www.facebook.com/CavernCityRenFest>

vendors@caverncityrenfest.com

Cavern City Events LLC

Booth Information

To maximize vendor layout efficiency and exhibit advertisement, please fill out the below information. If desired, include photos of your wares, logos, booth setups, etc. for us to add to our website and social media. Submission of this information can be done any time via email.

Booth Name	
Primary Goods Sold	
Contact Name	
Cell Phone	
Email	
Address	
Website	
Facebook	
Instagram	
Nonprofit (Y/N)	

Booth Size

	10' x 10'	\$120
	10' x 20' specify 20' wide () or deep ()	\$170
	20' x 20'	\$200
	Electricity accessibility*	\$50

*Due to venue restrictions, requesting electricity does not guarantee access. Please describe below your particular requirement. Priority will be given to food and drink vendors, and vendors actively performing their craft. Electricity accessibility will be denied or accepted with the vendor application.

**Some of our vendors may be placed under trees. If you are concerned about the height of your booth, please specify.



Cavern City Renaissance Festival Vendor Application

<https://caverncityrenfest.com/>

<https://www.facebook.com/CavernCityRenFest>

vendors@caverncityrenfest.com

Cavern City Events LLC

Shop Information

Descriptions of goods/services to be sold at your booth:

Please describe how your booth will fit the theme of the festival (decorations, garb, etc.):

If you will be actively performing your craft, please describe it below:



Cavern City Renaissance Festival Vendor Application

<https://caverncityrenfest.com/>

<https://www.facebook.com/CavernCityRenFest>

vendors@caverncityrenfest.com

Cavern City Events LLC

- ☐ It is the vendors responsibility to obtain all necessary business licenses.
- ☐ Vendors shall not violate copyright infringement laws. No bootleg, knock off, or unofficial merchandise.
- ☐ All booths are required to have wind-precautionary measures equal to or greater than 30lbs to hold their booths down in the case of high winds.
- ☐ Standard power generators are NOT allowed on festival premise to avoid noise pollution. Power inverters of under 60 decibels are acceptable upon confirmation with festival organizers.
- ☐ Vendor overnight stay is allowed between Thursday evening September 25th until Sunday morning September 28th. Vendors must follow all local laws and regulations and be aware of the security measures in place.
- ☐ 6ft chain link event fencing panels will be installed Thursday September 25th and will be taken down Sunday morning September 28th.
- ☐ Event security will be provided from 2:00pm Friday September 26th until 8:00am Sunday September 28th.
- ☐ If actively performing your craft or holding activities at your booth, be considerate of neighboring booths and follow safe practices.
- ☐ Vehicles are strictly prohibited on festival grounds outside of designated setup and teardown times.
- ☐ Your booth may receive minimal lighting after sundown (~7pm). Lights are encouraged.
- ☐ All vendors will practice truth in representation.

I have read and agree to all terms as written in this Agreement, and all information is filled to the best of my knowledge.

Signature: _____ Date: _____

WAIVER OF LIABILITY

In consideration of Cavern City Renaissance Festival organizers accepting this application, I, the above-signed, intending to be legally bound, hereby for myself, my heirs, executors and administrators waive and release any and all claims, rights of action and demands for personal injury, property, consequential and other damages whatsoever which may arise out of the activity/event set forth herein. This release shall be for the benefit of Cavern City Events LLC and the City of Carlsbad, their representatives, successors and assigns for any and all injuries suffered by me or any member of my crew at this event. Further, I hereby grant full permission to the Cavern City Renaissance Festival and/or their authorized agents, to use my photographs, videotapes, motion pictures, recordings and any other record of this event for any legitimate purpose. I further agree to accept all conditions set forth and to abide by Cavern City Renaissance Festival Vendor Rules and NMED Regulations